

**SEWANHAKA CENTRAL HIGH SCHOOL DISTRICT
ELMONT, FLORAL PARK, FRANKLIN SQUARE AND NEW HYDE PARK**

-533-

ADDITIONAL MEETING, February 7, 2012

An Additional Meeting of the Board of Education of the Sewanhaka Central High School District of Elmont, Floral Park, Franklin Square and New Hyde Park was held at Sewanhaka High School, 500 Tulip Avenue, Floral Park, New York, on February 7, 2012.

At 6:15 p.m. President Fichtl called the meeting to order and requested an Executive Session to discuss matters involving particular personnel and matters within the attorney-client relationship. This was granted on a motion by Mr. Armocida, seconded by Mrs. Romagnoli and unanimously carried.

At 7:00 p.m., on a motion by Mrs. Ferone, seconded by Ms. Ferrigno and unanimously carried, the Board came out of Executive Session

At 7:10 p.m., President Fichtl called the meeting to order, followed by the Pledge of Allegiance, with the following members present:

Jean Fichtl	President
David T. Fowler	Vice President
Joseph Armocida	Trustee
David Del Santo	Trustee
Laura Ferone	Trustee
Lorraine Ferrigno	Trustee
Joan Romagnoli	Trustee

Absent: Michael Jaime Trustee

Also present were the following staff members:

Dr. Ralph Ferrie	Superintendent of Schools
Maureen Kenney	Assistant Superintendent for Finance & Operation
Douglas Monaghan	Assistant Superintendent for Personnel & Administration

Also present were:

Douglas E. Libby, Esq.	Attorney
Bernadette Gallagher-Gaffney, Esq.	School Attorney
Joanne Cunningham	District Clerk

Mrs. Fichtl welcomed everyone to the first budget meeting. Dr. Ferrie stated that tonight was the first opportunity to present the district's budget recommendations for the 2012-13 school year. Dr. Ferrie explained each slide of the PowerPoint presentation. (See pages Maureen Kenney, Assistant Superintendent for Finance & Operations, assisted Dr. Ferrie. The first two slides, Budget Workshop Agenda, and District Budget Development Process, were explained by Dr. Ferrie. The next slide, Budget Development Decision Analysis was defined. Other slides included enrollment projection for 2012-13; 2011 graduation rates; total expenditures per student for the 2010-11 school year for districts in Nassau County and for central high school districts.

The tentative budget projection for 2012-13 is \$168,744,832, which represents a \$6,487,498 budget to budget increase and a 4.0% increase in expenditures. The governor's state aid proposal as of 1/17/12 for the 2012-13 school year is \$26,282,863; an increase of \$774,057 over 2011-12. Dr. Ferrie continued with the PowerPoint presentation: Proposed Capital Projects, Pension/Insurance costs, Appropriation of Reserves, Building Level General Supplies, Proposed Budget Scenarios.

SEWANHAKA CENTRAL HIGH SCHOOL DISTRICT

February 28, 2012

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Dr. Ferrie stated that the Board and the administration are presenting this budget as a first draft. We may have to exceed the cap even though we would prefer not having to do that. Dr. Ferrie emphasized that the problems we are facing will not be fixed in one year. The decisions that must be made will impact the district for several years. It is going to be very difficult to get a budget passed that continues the educational opportunities that we have for our students without increasing taxes.

Dr. Ferrie stated that we are now in the process of scheduling meetings with civic associations and PTSA's. Please be sure to vote on May 15 at your local elementary school election district.

Our next budget meeting is scheduled for Wednesday, March 14, in the Board Room. Public Session begins at 8:00 p.m.

Audience to Visitors

Several teachers from the district came forward to address the Board on budget concerns and asked when the budget would be adopted and its impact, if any, on the teaching staff. The budget will be adopted at the March 27 Board meeting. Members of the public came forward and asked questions about the potential budget scenarios, simple majority and super majority. The Board members voiced their concerns and opinions on the tough economy that we are facing and the impact on our residents of any tax increase.

Executive Session/Regular Session

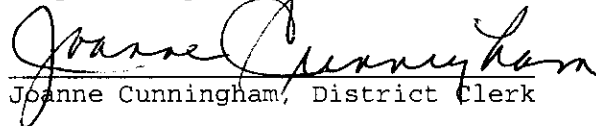
President Fichtl requested that the Board reconvene in Executive Session to discuss particular personnel matters and matters within the attorney-client relationship. This was granted on a motion by Ms. Ferrigno, seconded by Mr. Armocida and unanimously carried. Time was 8:10 p.m.

At 8:50 p.m., the Board came out of Executive Session on a motion by Mr. Armocida, seconded by Mrs. Romagnoli and unanimously carried. In open session, the Board on a motion by Mrs. Ferone seconded by Mr. Armocida and unanimously carried, acted on the following:

- Approved the summer work week schedule from July 2 through August 24, 2012. This was approved on a motion by Ms. Ferrigno, seconded by Mrs. Ferone and carried. The vote was 5 - 2. Mrs. Fichtl, Mr. Fowler, Mrs. Ferone, Ms. Ferrigno, Mrs. Romagnoli voted in favor; and Mr. Armocida and Mr. Del Santo opposed.

Adjournment: The meeting adjourned at 9:10 p.m., on a motion by Ms. Ferrigno, seconded by Mr. Del Santo and unanimously carried.

Respectfully submitted,


Joanne Cunningham, District Clerk

NEW BOARD POLICY

FOR IMMEDIATE ACTION

SEWANHAKA CENTRAL HIGH SCHOOL DISTRICT

Adopted:

BOARD POLICY

STUDENTS: 5112

SUBJECT: COMPLAINT PROCEDURE FOR FEDERAL PROGRAMS

As required by the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2011.

Background Information:

Section 9304(a)(3)(C) of the ESEA and Section 100.2(ee) of Commissioners Regulations require school districts to adopt written procedures for the receipt and resolution of complaints alleging violations of law in the administration of the programs in PL 107-110 (No Child Left Behind Act of 2001). The Sewanhaka Central High School District outlines the following procedures to be following in resolving complaints alleging violations of requirements of the Elementary and Secondary Action of 1965 as amended by the No Child Left Behind Act of 2001.

The Sewanhaka Central High School District shall receive, review, and resolve complaints for which no other procedures or remedies are available. These complaints must involve the allegation that the District or a subgrantee has violated a federal statute, regulation, or interpretive rule. This rule shall affect those federal education programs listed in CFR Title 34 (Education).

Procedures for Filing Complaints/Appeals with the Sewanhaka Central High School District:

Any public or nonpublic school parent or teacher, or other interested person, or agency, may file a complaint.

- All complaints must:
1. be written;
 2. be signed by the person or agency representative filing the complaint;
 3. specify the requirement of law or regulation being violated and the related issue, problem, and/or the concern;
 4. contain information/evidence supporting the complaint; and
 5. state the nature of the correction action desired.

- An appeal must contain:
1. a copy of the original signed complaint;
 2. a copy of the District’s response to the original complaint or a statement that the District failed to respond in 30 business days;
 3. a statement identifying those parts of the District’s response which the party wishes to appeal.

Complaints/appeals regarding the District’s administration and implementation of its ESEA Title I Grant or Academic Intervention Services for students identified under Commissioner’s Regulations Part 100 should be sent first to the Superintendent of Schools of the District against whom the complaint is made. The District has a 30 business day period in which to resolve a complaint.

COMPLAINT PROCEDURE FOR FEDERAL PROGRAMS

BOARD POLICY 5112

If the District fails to resolve the complaint within 30 business days, or fails to resolve the issue to the satisfaction of the complainant, the complaint should be sent to the Title I School and Community Services Offices, Room 365 EBA, New York State Education Department, 89 Washington Avenue, Albany, New York 12234.

PROCEDURES FOR FILING COMPLAINTS/APPEALS WITH THE NEW YORK STATE EDUCATION DEPARTMENT:

The State Education Department will review complaints when the complaint pertains to:

- the State's administration of the ESEA Title I Basic Grant, Migrant Education, or Neglected or Delinquent Program;
- an appeal from the decision of a district regarding an action by the district.

Complaints that do not meet any of the above criteria, including complaints concerning the district's administration of its Title I Program, will be referred for possible resolution to the district against whom the complaint is made.

Within 60 business days of receipt of the complaint/appeal, Department staff will complete an on-site review (if necessary) and/or records examination and will notify all parties of its findings. An extension of the 60-day complaint resolution period is permitted under CFR Part 299.11(b), for exceptional circumstances.

Complaints/appeals regarding Title I should be sent to:

New York State Education Department
Title I School and Community Services Office
89 Washington Avenue – Room 365 EBA
Albany, New York 12234

An appeal must be requested and postmarked within 20 business days of receipt of the district's response to the original complaint.

Complaints/appeals from nonpublic school officials regarding the district's administration and implementation of ESEA Title I Grant should be sent to the New York State Education Department (NYSED). The NYSED has a 60-business day period in which to resolve a nonpublic school complaint.

No later than 30 days following the written response by the NYSED, or in the event the NYSED fails to resolve the complaint within a reasonable period of time, the nonpublic school office may appeal NYSED's decision to the secretary of the U.S. Department of Education. A copy of the NYSED's written response, if available, and a complete statement of the reasons supporting the appeal, must accompany such appeal.

The Title I representative in the State Education Department office who is assigned as the program manager for the district against which the complaint is made, and other Department staff as may be appropriate, shall conduct the review of complaints or appeals.

COMPLAINT PROCEDURE FOR FEDERAL PROGRAMS

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The Department's response shall contain:

1. the names of persons interviewed;
2. the records or other evidence examined;
3. relevant dates/times/locations/events;
4. summary of findings; and
5. nature of corrective action to be taken including applicable timelines.

Failure of the district to take correction action within the time period stipulated in the complaint resolution shall be cause to withhold all, or a portion of, the ESEA Title I allocation to the district.

Copies of correspondence, related documents, investigative reports, and summary reports involved in the complaint/appeal resolution will be maintained by the State Education Department for five years. Records will be made available to interested parties in accordance with the provisions of the New York State Freedom of Information Law (Public Officers Law Sections 84-89).

The State Education Department has determined that exceptional circumstances may include, but need not be limited to, such occurrences as:

1. illness of involved parties;
2. cancellation of scheduled on-site reviews due to unscheduled school closings;
3. the need for extended review activities beyond those specified in the written notification; and/or
4. any other mutual agreement to changes in review, scope, or activity.

When exceptional circumstances are identified, the revised date for the completion of the complaint review will be provided in writing to all parties involved in the complaint or appeal. All parties to the complaint have the right to initiate a request for an extension beyond the 60 business day complaint resolution period based on exceptional circumstances. All such requests must be presented to the State Education Department.

PROCEDURES FOR ADJUDICATING APPEALS FROM THE DECISION OF THE STATE EDUCATION DEPARTMENT:

Parties dissatisfied with the New York State Education Department's complaint resolution may file an appeal directly with the United States Department of Education at the following address:

United States Department of Education
Compensatory Education Programs
400 Maryland Avenue, S.W.
Room 3W230, FOB#6
Washington, D.C. 20202-6132

THE LEGAL REPORT, BOARD POLICY STUDENTS: 5112, SUBJECT: COMPLAINT PROCEDURE FOR FEDERAL PROGRAMS, WAS APPROVED ON A MOTION BY MR. ARMOCIDA, SECONDED BY MRS. ROMAGNOLI, AND UNANIMOUSLY CARRIED.

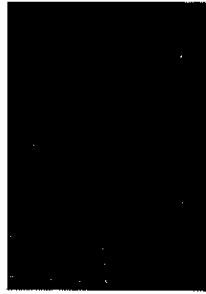
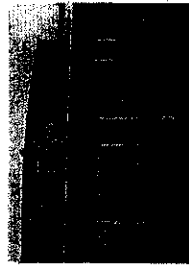
**SEWANHAKA CENTRAL HIGH SCHOOL DISTRICT
Proposed Budget for 2012-2013
Comparison by area with and without ARRA funding**

				Compiled:	02/07/2012
				02/07/2012	1st Draft
<u>Expenditures :</u>	2011-2012 Approved Budget	2011-2012 Revised Budget w/ARRA *	2012-2013 Proposed Budget	Percent Inc./Dec. over Approved	Percent Inc./Dec. over Revised
Salaries -	\$92,227,089	\$93,563,286	\$97,127,120	5.3%	3.8%
Equipment -	569,747	569,747	532,516	-6.5%	-6.5%
Contractual -	15,274,800	15,274,800	15,290,811	0.1%	0.1%
Supplies -	1,650,147	1,650,147	1,589,997	-3.6%	-3.6%
BOCES/Tuition/Textbooks	14,608,723	14,608,723	14,238,054	-2.5%	-2.5%
Employee Benefits -	35,927,053	36,306,833	38,490,000	7.1%	6.0%
Interfund (Capital Fund) -	1,549,775	1,549,775	1,116,334	-28.0%	-28.0%
Interfund (Special Aid Fund)-	200,000	200,000	210,000	5.0%	5.0%
Debt Service -	250,000	250,000	150,000	-40.0%	-40.0%
Totals:	<u>\$162,257,334</u>	<u>\$163,973,311</u> *	<u>\$168,744,832</u>	4.0%	2.9%
<u>Revenues :</u>					
Local Sources -	\$2,379,000	\$2,379,000	\$2,309,000	-2.9%	-2.9%
State Sources -	25,508,806	27,224,783 *	26,282,863 **	3.0%	-3.5%
Surplus Applied -	3,100,000	3,100,000	4,000,000	29.0%	29.0%
Reserves Applied -	4,000,000	4,000,000	3,000,000	-25.0%	-25.0%
Interfund (Capital Fund) - Prior Balances	500,000	500,000	500,000	0.0%	0.0%
Tax Levy	126,769,528	126,769,528	132,652,969	4.6%	4.6%
Totals:	<u>\$162,257,334</u>	<u>\$163,973,311</u>	<u>\$168,744,832</u>	4.0%	2.9%

* \$1,715,977 added back to the budget for 24 positions paid in 2011-2012 by ARRA Education Jobs Funds

** Based on Governor's State Aid Proposal dated 1-17-2012

Sewanhaka Central High School
District
Board of Education Budget Workshop



Tuesday, February 7, 2012
Dr. Ralph P. Ferrie, Superintendent of Schools
Ms. Maureen Kenney, Assistant Superintendent for Finance and
Operations
Mr. Doug Monaghan, Assistant Superintendent for Personnel and
Administration

Budget Workshop

Agenda



- œ Budget development process – Decision Analysis
- œ Enrollment projections
- œ Student performance data (2011)
- œ Per pupil expenditure comparisons
- œ Current budget projection
- œ Projected State aid
- œ Budget parameters as determined by the Board of Education– impact on tax levy
- œ Five year projections
- œ Summary and adjourn meeting

District Budget Development Process



- œ Budget work begins at the building and departmental level in October 2011
- œ Superintendent schedules and holds full day forums within each building
- œ Central Office Administration and Building Principals work from November 2011 through January 2012 toward completion of the Budget Development Decision Analysis
- œ Superintendent of Schools and Assistant Superintendent for Finance and Operations meeting with each building principal regarding building needs and capital projections in December 2011
- œ Board Budget Workshop on February 7, 2012

Budget Development Decision Analysis



- ∞ Decision Analysis defined: A systematic process which helps us make choices.
- ∞ Decision Analysis purpose: To help us assess the benefits and risks in choosing among various alternatives
- ∞ When to use Decision Analysis: In situations where you need to choose among alternatives (in this case - choosing among difficult areas that may be cut due to budgetary constraints)

Decision Analysis: the Process



- ∞ Select the Decision (what are some potential areas that must be cut due to budgetary constraints)
- ∞ Establish and Classify the Objectives
- ∞ List Alternatives
- ∞ Evaluate the Alternatives
- ∞ Consider the Risks
- ∞ Trust Your Work!

SELECT

Decision Analysis: Establish and Classify Objectives (Criteria)



- œ Preserve high academic rigor
- œ Maintain diversity of instructional offerings
- œ Maintain electives that matter
- œ Preserve music and arts programs
- œ Maintain student and staff safety and security
- œ Maintain the rich offering of co-curricular activities
- œ Maintain and preserve the district athletics program
- œ Meet all contractual obligations
- œ Meet the needs of special education students (legal)
- œ Maintain support services (AIS)
- œ Meet State requirements re: assessments and the Regents
- œ Maintain the Career Education Program
- œ Upkeep of district facilities
- œ Maintain the human resources infrastructure
- œ Meet Federal AYP requirements
- œ Provide staff development on Common Core Standards
- œ Improve the district technology infrastructure
- œ Meet requirements under APPR
- œ Maintain clerical support
- œ Maintain administration
- œ Address political perceptions
- œ Maintain Model UN and science research
- œ Maintain student support services
- œ Maintain class size
- œ Maintain and improve upon graduation rate
- œ District music festival and sports nights

Decision Analysis: List the Alternatives



- œ Central Registration
- œ Eliminate TAG
- œ Model UN as a club
- œ Science Research as a club
- œ Eliminate Sports Night
- œ Eliminate District Marching Band
- œ Eliminate World Languages 7
- œ Eliminate the Academy of Finance
- œ Eliminate Graphic Design
- œ Eliminate PE Makeups
- œ Increase class size to contractual limitations
- œ Reduce capital projects
- œ Eliminate Junior High School athletics
- œ Eliminate district teams
- œ Eliminate the Transitions Program
- œ Eliminate the Visions Program
- œ Change Forensics to a half year course
- œ Eliminate the Library Clerk
- œ Eliminate the AV Clerk
- œ Eliminate the Lab Aid (contractual)
- œ Minimize custodial overtime
- œ Move some AP classes to 0 period
- œ Minimize evening and weekend security
- œ Eliminate Junior High School music lessons
- œ Eliminate English Language Enrichment 7
- œ Combine some Chairpersons positions
- œ Eliminate Physical Education Leadership Class
- œ Eliminate the Academy of Finance Teaching Assistant

Decision Analysis: Alternatives Considered



- ∞ Examination of academic and co-curricular programs in all areas
- ∞ Class size throughout the district
- ∞ Administrative structure at the Central Office and Building levels
- ∞ Capital projects
- ∞ Supplies
- ∞ Security
- ∞ Clerical and support staff throughout the district

Budget 2012- 2013 Enrollment Projection



Actual Projected
2011-12* 2012-13

Elmont	1,906	1,890	- 16
Floral Park	1,410	1,371	- 39
H Frank Carey	1,813	1,756	- 57
New Hyde Park	1,761	1,683	- 78
Sewanhaka	1,589	1,599	+ 10

Total 8,479 8,299 - 180

* Actual Enrollment as of 1/3/2012

2011 Student Data



Graduation Rate	94%
Regents Diplomas	94%
Advanced Regents Diplomas	55%
% Graduates Attending 4-year Colleges	62%
% Graduates Attending 2-year Colleges	34%

Total Expenditures Per Student
2010-11 School Year
57 Districts



Nassau County (Average): \$24,270
Sewanhaka CHSD: \$17,599 (54th of 57 districts)
48 Districts spend over \$20,000 per student
Sewanhaka CHSD spent \$6,671 less than the
Nassau County Average

The district's cost per pupil increased only 1.8%
from 2009-2010 to 2010-2011

Central High School Districts
2010-2011 School Year
Expenditures per student



Valley Stream CHSD \$20,281

Bellmore/Merrick CHSD \$20,158

Sewanhaka CHSD \$17,599

Sewanhaka spent \$2,682 less than Valley Stream CHSD per student
Sewanhaka spent \$2,559 less than Bellmore/Merrick CHSD per student

Tentative Budget Projection
2012-2013



\$168,744,832

Summary of Tentative Projected Budget:

Budget to Budget Increase = \$6,487,498

% Increase in Expenditures = 4.0%

State Aid - Current Projection



∞ Changes to state aid based on Governor's proposal:

∞ 2011-12	\$25,508,806	Budgeted state aid
∞ 2012-13	\$26,282,863	Governor's 1/17/12 Proposal

∞ Projected aid increase (budget to budget) \$774,057

Proposed Capital Projects 2012-2013 Budget



Elmont Memorial HS	Replace Track Install New Vacuum & Condensate Pumps	\$ 208,819
Floral Park Memorial HS	Replace Ventilation System in Locker Room Replace Carpet in Library Expand Sprinkler System	29,347 101,588 71,111 38,377
H Frank Carey HS	Continue Replacing Brick and Window Panels (East Side of Building)	338,625
New Hyde Park Memorial HS	Sand, Paint and Refinish Gym Floor Replace Steam Traps Repair Concrete in Various Areas	45,150 28,219 23,704
Sewanhaka High School	Repave Driveway Replace Hallway Lockers (100)	197,531 33,863

Grand Total Proposed Capital Projects at all Schools \$ 1,116,334
Includes Contingency & Architect Fees

Pension/Insurance



- œ Employee health care projected 2013 increase – 12.0 %
- œ Teachers' Retirement System rate – 11.84 % - an increase from current rate of 11.11 %
- œ Employees' Retirement System rate – 18.5 % - an increase from current rate of 15.7 %

Total projected increase in employee benefits – 7.1 %

Appropriation of Reserves



œ Budget proposal includes appropriated reserves in the amount of \$3,000,000

œ Balance of reserves will be approximately \$4.3 million

BUILDING LEVEL GENERAL SUPPLIES



∞ The building principals worked diligently to significantly reduce their supply order requests as follows:

Total projected reduction: 10 %

Potential Budget Scenarios



Projected Budget: Increase of 4.6%

Projected 3.9 % Increase: \$900,000 reduction required

(Super majority – 60% required for approval)

Projected 2.9 % Increase: Additional \$1.3 million reduction required

(Super majority – 60% required for approval)

Projected 2.26 % Increase (tax levy cap):

Additional \$800,000 reduction required

(Simple majority – 50% +1 required for approval)

NOTE: The projected cuts in each scenario are approximations and to get to 2.26 % tax levy increase – a total of \$3.0 million dollars reduction would be required.

District Budget Vote



Budget Vote – Tuesday, May 15, 2012

**Voting takes place in the local elementary
school election districts**